

**RURAL MUNICIPALITY OF WOODLANDS  
COUNCIL MINUTES**

The regular meeting of Council of the Rural Municipality of Woodlands was held in the Municipal Office on Tuesday, February 25, 2014 at 4:30 p.m. C.S.T. with Reeve Don Walsh in the chair, and the following Councillors present: Ila Buchanan, Carl Fleury, Gavin Jones, Trevor King, Garry Peltz and Doug Oliver.

Also present: Lynn Kauppila, Chief Administrative Officer, as recording secretary.

Dave Proctor, Public Works Foreman attended the meeting from 4:20 p.m. and left at 5:25 p.m. with reason.

Councillor Gavin Jones participated via communication facility beginning at 4:00 p.m. and ending at 8:00 p.m. with reason.

Councillor Doug Oliver arrived at 4:50 p.m. with reason.

**CALLED TO ORDER**

With a quorum present, Reeve Walsh called the meeting to order at 4:20 p.m.

**ADOPTION OF AGENDA**

Resolution No. 94/14

Adopt Agenda

Peltz-Fleury

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands adopt the agenda for the regular meeting of February 25, 2014 with the addition of the following:

Personnel:

Leigh Stephensen – Human Resources Consulting services (res)

Transportation:

PWF – Request additional funds to push back snow banks

Shauna Williams – Snow removal on Twin Lakes Beach Road South

Doris Hunter – Snow removal complaint on Road 77

Drainage:

Kelvin Shuvera, (MIT) – Re: pipe under PTH #6 (res)

Recreation:

Warren HI-PAC – Request funding support for Quiz Night (res)

Planning:

Community & Regional Planning Branch – Lake Ranch Subdivision Proposal (res).

Carried  
1 Absent  
6 For

**READING AND CONFIRMATION OF MINUTES**

Resolution No. 95/14

Adopt Minutes

Buchanan-Peltz

BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands adopt the minutes of the regular meeting held on February 11, 2014 and special meeting held on February 19, 2014.

Carried  
1 Absent  
6 For

**Public Hearing:**

5:00 p.m.

Susan Haywood – Conditional Use C14-01,  
SW 10-16-1W

5:15 p.m.

Darren Minaker – Poplarwood Drainage

**Delegations:**

**Planning & Economic Development:**

**FINANCE**

Report of Finance Committee  
Resolution No. 96/14  
 King-Fleury  
 BE IT RESOLVED THAT the report of the Finance Committee be received, that the following accounts be paid: General cheque numbers 24557 through 24581 in the amount of \$94,596.75 and payments made after the February 11, 2014 meeting cheque numbers 24532 through 24556 in the amount of \$91,028.37 and payroll number 5 in the amount of \$14,917.75 be approved.

Carried  
 1 Absent  
 6 For

Rec'd Audited 2012 Financial Statement  
Resolution No. 97/14  
 Peltz-Fleury  
 WHEREAS the audited 2012 Financial Statement has been received by the Reeve; and

WHEREAS in accordance with Section 194 of The Municipal Act, the municipality must give public notice that the report and financial statement are available for inspection by any person at the municipal office during regular business hours; and

WHEREAS a notice must be published in a newspaper having circulation within the municipality;

THEREFORE BE IT RESOLVED THAT a notice be published in the Stonewall Teulon Tribune and the Central Plains Herald Leader.

Carried  
 1 Absent  
 6 For

**GENERAL**

In Camera  
Resolution No. 98/14  
 Buchanan-Oliver  
 WHEREAS subsection 152(3) of “The Municipal Act” provides that a Council may close a meeting to the public to meet as a committee to discuss certain matters;

NOW THEREFORE BE IT RESOLVED THAT Council close the meeting to the public to meet as a committee to discuss:

personnel matter.

Carried  
 7 For

Out of Camera  
Resolution No. 99/14  
 Peltz-Buchanan  
 WHEREAS section 15.13 of By-law No. 2593/10 of the Rural Municipality of Woodlands provides that a member of council must keep in confidence a matter that is discussed at a meeting closed to the public under subsection 152(3) of “The Municipal Act” until the council passes a resolution allowing the matter to be discussed publicly; and

WHEREAS subsection 152(4) of “The Municipal Act” provides for the Council to only pass a resolution to re-open a closed meeting to the public;

THEREFORE BE IT RESOLVED THAT the Council re-open the meeting to the public.

Carried  
 7 For

**PLANNING**

Adjourn for  
Public Hearing

Resolution No. 100/14  
Oliver-King  
THAT we do now adjourn this regular meeting for a Public Hearing.

Carried  
7 For

Re-convene  
Regular Meeting

Resolution No. 101/14  
Fleury-King  
BE IT RESOLVED THAT Council now re-convene the regular meeting.

Carried  
7 For

Cond. Use C14-01  
Susan Haywood  
SW 10-16-1W

Resolution No. 102/14  
Fleury-King  
WHEREAS:

- a) Susan Haywood is the owner of the property legally described as part of the SW ¼ of 10-16-1W;
- b) The property is zoned as “AG” Agriculture General Zone in the Municipality’s Zoning By-law No. 2562/08;
- c) Table 6.1-1 of the AG Zone requires a conditional use for Temporary Additional Dwellings;
- d) The applicant has applied for a conditional use under Table 6.1-1 to permit the placement of a home for family members for support purposes;
- e) The Municipality held a public hearing on February 25, 2014 to receive representations of the applicant and any other person;

THEREFORE BE IT RESOLVED THAT upon completion of the hearing and consideration of the application and the representations made, in accordance with Section 106 of the Planning Act, Council does hereby order:

Approval of application C14-01 and conditional use of Section 6.1.2 of Zoning By-law No. 2562/08 for the placement of a temporary additional dwelling, with the following conditions, as provided in Section 6.1-16:

The conditions and standards for temporary additional dwellings are as follows:

- (a) Only owner-occupiers of the principal dwelling are permitted to place a temporary additional dwelling;
- (b) The additional dwelling shall be temporary in nature. It shall be placed on concrete pad and post foundation only, and is to be removed upon the cessation of the occupancy for which it is intended;
- (c) The front, side and rear yard requirements applicable to the principal dwelling shall be complied with in the placement of the additional dwelling unit;
- (d) The unit shall meet all applicable codes for single-family detached dwellings or mobile homes;
- (e) Hydro and water services shall, where feasible, be connected to existing facilities upon approval by local and provincial authorities;
- (f) Sewage disposal for the additional unit shall be provided by means of a sewage holding tank, and in accordance with applicable provincial regulations;
- (g) Temporary additional dwellings shall be a minimum of 600 square feet and a maximum of 1,050 square feet;
- (h) Council may impose any other reasonable conditions deemed necessary to protect adjoining properties and the public welfare.

Carried  
7 For

Refuse Application  
Development Plan  
Amendment  
Lake Ranch Ltd.

Resolution No. 103/14  
Buchanan-Peltz  
WHEREAS Lake Ranch Limited has made a preliminary presentation to Council regarding proposed cottage lot/recreational development on their lands in the northeast portion of the municipality; and

WHEREAS the proposal would require a number of land use planning steps and approvals including amendments to the Development Plan and Zoning By-law and subdivision of lands; and

WHEREAS Council requested the assistance of the Community and Regional Planning Branch to get preliminary feedback on the proposal from numerous departmental jurisdictions; and

WHEREAS a summary report was provided to Council outlining numerous recommendations against approval from the proposal; and

WHEREAS Section 56(2) of The Planning Act provides that an application for an amendment to a development plan by-law may be refused if, in the opinion of Council, it is without merit;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands forward a copy of the preliminary report to Lake Ranch Limited noting the recommendations against approval; and

FURTHER BE IT RESOLVED THAT, in keeping with Section 56(2) of the Planning Act, the Rural Municipality of Woodlands refuse application for Development Plan amendment for the cottage lot/recreational development as proposed.

Carried  
7 For

### GENERAL

#### Resolution No. 104/14

Renew IMRA  
Membership

Fleury-King

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands renew membership in the Interlake Municipal Recreation Association for 2014 at a cost of \$50.00.

Carried  
7 For

#### Resolution No. 105/14

2014 Contribution  
South Interlake  
55 Plus

Oliver-Fleury

BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands Fifty Five approve a 2014 contribution to South Interlake Fifty Five Plus, Inc. in the amount of \$1,750.00.

Carried  
7 For

#### Resolution No. 106/14

Contribution to  
Interlake Pioneer  
Trail

Peltz-Fleury

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands contribute \$200.00 towards the operation of the Interlake Pioneer Trail.

Carried  
7 For

#### Resolution No. 107/14

Greetings at 2014  
Female Pee Wee  
Provincial Hockey  
Championships in  
Warren

Oliver-Fleury

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize Councillor Buchanan to bring greetings on behalf of the Municipality at the 2014 Female Pee Wee Provincial Hockey Championships being held in Warren on February 28-March 2, 2014.

Carried  
7 For

#### Resolution No. 108/14

Donation HI-PAC  
Quiz Night

King-Oliver

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands approve a donation in the amount of \$100.00 to the HI-PAC Quiz Night being held March 7, 2014.

Carried  
7 For

**FINANCE**

Resolution No. 109/14  
 Received Peltz-Oliver  
 Unaudited 2013 BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands has  
 Financial received the Financial Report for the year ended December 31, 2013 (unaudited) as  
 Statement information and adopts the report subject to verification by the Municipal Auditor.  
 Carried  
 7 For

Resolution No. 110/14  
 Transfer of Funds Buchanan-King  
 To Reserves BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands  
 approve the following transfer of funds to augment specific reserves as hereinafter  
 listed:

<u>Reserve Name</u>	<u>Amount</u>	<u>Particulars</u>
General Reserve	\$30,000.00	2013 Surplus from GOF operations
Warren Utility Reserve	\$10,700.00	2013 Connection Fees Warren Utility operations
Warren Utility Reserve	\$18,990.00	2013 Surplus from Warren Utility operations
Warren Utility Reserve	\$ 7,310.00	2013 Lagoon Tipping Fees Warren Utility operations
Woodlands Utility Reserve	\$34,000.00	2013 Surplus from Woodlands Utility operations.

Carried  
 7 For

**GENERAL**

Resolution No. 111/14  
 CAO Report Buchanan-Peltz  
 BE IT RESOLVED THAT the Chief Administrative Officer Report dated February 25,  
 2014 be received by Council of the Rural Municipality of Woodlands as information.

Carried  
 7 For

Resolution No. 112/14  
 2014 MMAA Peltz-Fleury  
 Memberships BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands approves  
 the Chief Administrative Officer’s 2014 membership in the amount of \$230.00 and  
 Assistance Chief Administrative Officer’s 2014 membership in the amount of \$230.00  
 with the Manitoba Municipal Administrators’ Association.

Carried  
 7 For

Resolution No. 113/14  
 Ross Metcalfe Fleury-Buchanan  
 ISD Superintendent BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize  
 Retirement Council members and the Economic Development Officer to attend a retirement  
 Celebration celebration for Ross Metcalfe, Superintendent of the Interlake School Division on  
 Friday, May 9<sup>th</sup>, 2014 at a cost of \$30.00 per person.

Carried  
 7 For

Resolution No. 114/14  
 Approve Rates to Oliver-King  
 Obtain Services of BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands approve  
 Leigh Stephensen the rates listed on the attached Schedule “A” to obtain the services of Leigh Stephensen,  
 Human Resource Consulting Human Resource Consulting to assist with Union negotiations and other related issues.

Carried  
 7 For

- Resolution No. 115/14  
 Fleury-Peltz  
 Part 3 of 2014  
 SIEMB Plan  
 Updated and  
 Approved  
 BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands confirms that Part 3 (Resources and Capabilities) of the 2014 South Interlake Emergency Board Emergency Plan have been updated and approved.  
 Carried  
 7 For
- Resolution No. 116/14  
 Oliver-Peltz  
 Flood  
 Preparedness  
 Seminar  
 BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorizes all members of Council, Chief Administrative Officer, Assistant Co-ordinator, Public Works Foreman, Acting Public Works Foreman, Fire Chief and Deputy Fire Chief to attend the Flood Preparedness Seminar on Thursday, March 20, 2014 at the Selkirk Recreational Centre in Selkirk at 9:00 a.m.  
 Carried  
 7 For
- Resolution No. 117/14  
 Buchanan-Fleury  
 Agreement 438/14  
 L & B Rech  
 Performance  
 Agreement for  
 Moving of  
 Structure into  
 R.M.  
 WHEREAS subsection 250(2)(d)(i) of “The Municipal Act” authorizes a municipality to enter into an agreement with a person;  
 THEREFORE BE IT RESOLVED THAT Council of the R.M. of Woodlands enter into a Performance Agreement with Larry and Brenda Rech for the moving of a structure into the Rural Municipality of Woodlands, as set out in Agreement No. 438/14; and  
 FURTHER BE IT RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to execute the agreement.  
 Carried  
 7 For
- Resolution No. 118/14  
 Oliver-King  
 Request MIT  
 Install Culvert  
 Under PR 323  
 Between Roads  
 6 and 7  
 BE IT RESOLVED THAT upon the recommendation of the Drainage Committee the Council of the Rural Municipality of Woodlands requests that Manitoba Infrastructure and Transportation install a culvert under PR 323 between Roads 6 and 7 and the municipality would consider cost sharing this project; and  
 FURTHER BE IT RESOLVED THAT this culvert under PR 323 between Roads 6 and 7 be installed subject to a drainage plan being approved by Water Stewardship.  
 Carried  
 7 For
- Resolution No. 119/14  
 Fleury-Buchanan  
 RRBC NC  
 Fish Dinner  
 BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands approves the attendance of Council Members Garry Peltz and Trevor King at the 6<sup>th</sup> Annual Red River Basin Commission North Chapter Fish Dinner being held on Thursday, March 20, 2014 at the Sunova Centre in West St. Paul.  
 Carried  
 7 For
- Resolution No. 120/14  
 Fleury-Peltz  
 Enter Discussions  
 MIT on Design &  
 Costing to Provide  
 Effective Water  
 Management in  
 Warren Area  
 WHEREAS the Municipality is undertaking a study to determine the necessary works to be completed to provide effective water management in the Warren area; and  
 WHEREAS the Municipality continues to have on-going consultations with licensing authorities on the design and implementation strategy of the study; and  
 WHEREAS the study has identified relocation, regarding and resizing of the main outlet culvert under PTH #6 as a priority; and

WHEREAS the suggested design is in keeping with and provides benefits to Manitoba Infrastructure & Transportation's long term plans for PTH #6; and

WHEREAS the Municipality requires Manitoba Infrastructure & Transportation's approval and financial assistance to complete the work;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands enter into discussions with Manitoba Infrastructure & Transportation on detailed design and costing of the project; and

FURTHER BE IT RESOLVED THAT the Rural Municipality of Woodlands request Manitoba Infrastructure & Transportation's participation in a 50-50 cost sharing arrangement to complete the work.

Carried  
7 For

Resolution No. 121/14

Agreement 436/14 Fleury-Buchanan

RM Rockwood & Artistic Landscaping WHEREAS subsection 250(2)(d)(i) of "The Municipal Act" authorizes a municipality to enter into an agreement with a person;

Operation of

Argyle Waste

Disposal Site

THEREFORE BE IT RESOLVED THAT Council of the R.M. of Woodlands enter into an agreement with the R.M. of Rockwood and Artistic Landscaping for operation of the Argyle Waste Disposal Site, as set out in Agreement No. 436/14; and

FURTHER BE IT RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to execute the agreement.

Carried  
7 For

Resolution No. 122/14

Agreement 437/14 Oliver-King

Rubber Ducky Resort and Campground WHEREAS subsection 250(2)(d)(i) of "The Municipal Act" authorizes a municipality to enter into an agreement with a person;

Collection, etc.

Residential Waste

Wdlds Twin Lakes

Beach Area

THEREFORE BE IT RESOLVED THAT Council of the R.M. of Woodlands enter into an agreement with Rubber Ducky Resort and Campground (Dennis and Sheri Crockatt), as set out in Agreement 437/14, to provide for the collection, removal, recycling and disposal of residential waste within the Rural Municipality of Woodlands Twin Lakes Beach area; and

FURTHER BE IT RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to execute the agreement.

Carried  
7 For

Resolution No. 123/14

Agreement 439/14 Oliver-Buchanan

MB Water Services Board WHEREAS subsection 250(2)(d)(iii) of "The Municipal Act" authorizes a municipality to enter into an agreement with the Government of Manitoba or one of its agencies;

Funding to Expand

Wdlds Lagoon

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands enter into an agreement with Manitoba Water Services Board for funding to expand the Woodlands wastewater lagoon, as set out in Agreement 439/14; and

FURTHER BE IT RESOLVED THAT the Chief Administrative Officer be authorized to execute the agreement.

Carried  
7 For

**COMMUNICATIONS**

<b><u>FROM</u></b>	<b><u>SUBJECT</u></b>	<b><u>DISPOSITION</u></b>
FCM Communique	Preparations for the 2014 federal budget (F-615)	rec'd for info
AMM	February 7, 2014 Newsletter	rec'd for info
All-Net.ca	2014 product catalogue (R0-1814)	rec'd for info
AMM Member Advisory	2014 Federal Budget (U-2160)	rec'd for info

**Resolution No. 124/14**

Adjournment

Peltz-Oliver

BE IT RESOLVED THAT we do now adjourn this meeting at 8:00 p.m. to meet again Tuesday, March 11, 2014 at 9:30 a.m.

Carried  
7 For

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Reeve  
Donald Walsh

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Chief Administrative Officer  
Lynn Kauppila, C.M.M.A.